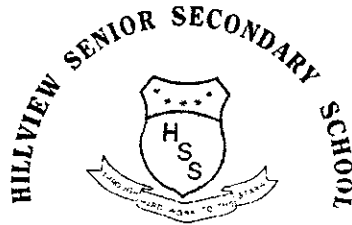


02 Seabass Road
Newlands East
Durban
4037



Private Bag X01
Laurien Crest
Durban
4028

Tel: (031) 5775044
Date : 17 January 2019

Fax: (031) 577 0463

Email: hillviewsec@aers.co.za

Dear Parents/Guardian

It is with great pleasure that we welcome you to the Grade 12 year. You have been a pillar in your child/ward's education and your greatest effort will be required this year.

I wish to stress some of the rules as was explained to the learners.

- Learners must be properly attired in the correct school uniform as per the Code of Conduct. No excuses or discussions will be entertained.
- Learners must be punctual at all times. Late-coming to school or classes will not be tolerated.
- Attendance is of extreme importance as a learner could be excluded from the registration should he/she be absent for more than 20 days. The Department of Education policy allows for the removal of a candidate with high absenteeism. The learner will then be made to register and write as a part-time student.
- School-Based Assessment is a determining factor in the year-end results. A '0' mark in SBA will return as an 'Incomplete Result' in the finals as it indicates outstanding assessment for the year. You are to ensure that all assessment tasks are submitted on time.
- A reminder that ALL matriculants must be in possession of a valid South African ID by the latest 30 March 2019. Home Affairs is making special arrangements for learners as long as they are in uniform after school hours.
- Registration of all matriculants requires a parent signature. This will happen in THREE stages and parents will have to avail themselves to sign forms at short notice.

Please be reminded that some educators will be offering extra tuition after hours and on Saturdays to ensure your child/ward's success. Times will be given in advance so that transport arrangements can be made. I urge you to use this opportunity afforded to you.

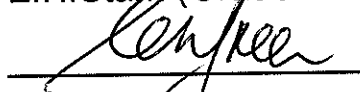
Please visit the school's webpage on www.hillviewsecondary.co.za to keep you updated on any further requirements for the year.

I would like to thank you in advance for your co-operation in making this a successful year for your child/ward.

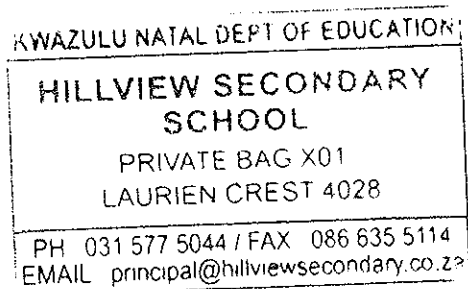
Yours in Education



E.H. Stark (Grade Controller)



C.N. Green (Principal)



REPLY SLIP

I,, the parent/guardian of in Grade 12...., hereby acknowledge receipt of this letter. I have read and understand its contents.

I further agree that I will do everything in my power to help my child/ward succeed.

Learner signature _____

Parent signature _____

Contact No. _____ (h) _____ (w)

Date _____